

BATCH REVIEW
Batch review can be used at any time for viewing the transactions in the current batch.

MM/YY HHMM
SWIPE CUSTOMER CARD

Press [Batch Review]

TOTALS SALES \$XXXX
XX ITEMS \$XXXX

Press [←] or [Enter] to view totals

REPORTS
Various types of detail and totals reports can be generated for transactions in the current batch (transactions that have not yet been settled).

MM/YY HHMM
SWIPE CUSTOMER CARD

Press [Reports]

1-BATCH 2-CARD TYPE
3-TOTALS 4-TAB 5-TP

Press appropriate key to select desired report

PRINTING WAIT...

Report is printing

SETTLE
Use this function at the end of each day to settle the batch for payment and clear your terminal of transaction information.

MM/YY HHMM
SWIPE CUSTOMER CARD

Press [Settle]

ENTER PASSWORD

Key password (if prompted) and press [Enter]

HOW MANY ITEMS

Key number of items that are in the batch and press [Enter] (You can get this information from your reports)

SALES TOTAL

Key total dollar amount that is in the batch and press [Enter] (You can get this information from your reports)

0000000000000000

The transactions have been settled for payment

NORTH PLATFORM CARDnet® HYPERCOM® T7 QUICK REFERENCE GUIDE



RESTAURANT

VOICE AUTHORIZATION NUMBERS

MC/VS _____
AX _____
DISCOVERNOVUS _____
DC/GB _____
OTHER _____
CUSTOMER SUPPORT _____

PROGRAMMING INFORMATION

Merchant Number _____
Terminal ID _____
Download Telephone Number _____
Touch Tone or Rotary Dial _____

By choosing our terminal applications, you are taking advantage of industry leading Interactive Technology, which helps ensure the integrity of your transaction flow. Meri Services has taken great care and effort to create applications that are robust and fast easy to use. Our goal is to continue this tradition by listening to you. If you have any suggestions on features or functionality of our products, please e-mail us at

Suggestions@ProductEnhancements.com

Please note that this is not a customer service line. Your message may not be responded to but will be carefully read and considered as a potential enhancement.

VOID

Use this function to delete a transaction that is in the current batch.

MM/YY	HH/MM
SWIPE CUSTOMER CARD	
ENTER PASSWORD	VOID
1-Ticket 2-Seq Num 3-Pan 4-server	
TICKET NUMBER	VOID
XXXXX	\$0.00
CORRECT? YES OR NO	
VISA TRANSACTION ACCEPTED	VOID

Key password (if prompted) and press **[Enter]**

Press **[1]**, **[2]**, **[3]** or **[4]** to select search method and press **[Enter]**

Key requested information (i.e. Ticket Number) and press **[Enter]**

Verify transaction. Press **[Enter]** to void displayed transaction or press **[Cancel]** to return to the idle prompt

Transaction accepted. Terminal will print merchant and customer receipt copies

DEBIT CARD SALE

Use this function to authorize and capture a debit transaction for settlement

MM/YY	HH/MM
SWIPE CUSTOMER CARD	
DEBIT BASE AMOUNT	SALE \$0.00
DEBIT TP AMOUNT	SALE \$0.00
TOTAL CORRECT	\$0.00 Y or N
PLEASE WAIT READING CARD	
VISA TICKET	SALE
VISA SERVER NUMBER	SALE
ENTER PIN	
VISA APPROVAL	XXXXXX

Key amount and press **[Enter]**

Key tip amount (if prompted) and press **[Enter]**

Customer verify amount on pinpad and press **[Enter/Yes]**

Swipe card on pinpad (Debit cards cannot be entered manually)

Key ticket (if prompted) and press **[Enter]**

Key server number (if prompted) and press **[Enter]**

Customer keys in pin number on the pinpad and press **[Enter/Yes]**

Transaction accepted. Terminal will print merchant and customer receipt copies

REPRINT

Use this function to reprint a transaction that is in the current batch

MM/YY	HH/MM
SWIPE CUSTOMER CARD	
REPRINT TICKET	
ENTER TICKET NUMBER	

Key the ticket number and press **[Enter]**

REFUND

Use this function to issue a credit to the cardholder's account for goods or services.

MM/YY	HH/MM
SWIPE CUSTOMER CARD	
SWIPE CUSTOMER CARD	REFUND
SELECT CARD TYPE	1 = CREDIT 2 = DEBIT
SWIPE CUSTOMER CARD	REFUND
VISA AMOUNT	REFUND \$0.00
VISA TRANSACTION ACCEPTED	REFUND

Press **[Refund]**

Key password (if prompted) and press **[Enter]**

Select card type

Swipe card or key card number and expiration date and press **[Enter]** (Debit cards cannot be entered manually)

Key amount and press **[Enter]**

Transaction accepted. Tear slip and have customer sign receipt. Terminal will print customer receipt copies

OFFLINE SALE

A forced sale is performed when an authorization has already been obtained through the terminal or the voice authorization center.

MM/YY	HH/MM
SWIPE CUSTOMER CARD	
VISA BASE AMOUNT	SALE \$0.00
VISA APPROVAL	XXXXXX

Swipe card or key card number and expiration date and press **[Enter]**

Key amount and press **[Enter]**

Key authorization number obtained through Voice Authorization center and press **[Enter]**

On approval, tear slip and have customer sign receipt. Terminal will print customer receipt copy.

OPEN TAB

Use this function to authorize an open tab amount. Open tabs must be close before settlement.

MM/YY	HH/MM
SWIPE CUSTOMER CARD	
SWIPE CUSTOMER CARD	OPEN TAB
VISA BASE AMOUNT	OPEN TAB 0.00
VISA APPROVAL	XXXXXX

Swipe card or key card number and expiration date and press **[Enter]**

Key amount and press **[Enter]**

On approval, tear slip and have customer sign receipt. Terminal will print customer receipt copy. If CALL CENTER is displayed, call for voice authorization and enter the transaction as an Offline Sale.

CLOSE TAB / ADJUST TP

Use this function to close an open tab before settlement

MM/YY	HH/MM
SWIPE CUSTOMER CARD	
1-Ticket 2-Seq Num 3-Pan 4-server	
ENTER TICKET NUMBER	
XXXXX	\$0.00
CLOSE TAB	YES OR NO
TOTAL CORRECT?	\$0.00 YES OR NO
BASE BASE AMOUNT	\$0.00
TP AMOUNT	\$0.00
TOTAL CORRECT?	\$0.00 YES OR NO
TRANSACTION ACCEPTED	

Press **[Close Tab/Adjust]**

Press **[1]**, **[2]**, **[3]** or **[4]** to select search method and press **[Enter]**

Key requested information (i.e. Ticket Number) and press **[Enter]**

Press **[Enter]** to close the tab transaction or press **[Clear]** to cancel

Verify amount and press **[Enter]** if the total is correct or press **[Clear]** to adjust the display transaction

Key new base amount and press **[Enter]**

Key new tip amount and press **[Enter]**

Verify total amount and press **[Enter]** if the total is correct or press **[Clear]** to adjust the display transaction

Press **[Cancel]** to exit